

## PROGRAMMES & SERVICES COMMITTEE - 2024 / 2025



KEVIN KWEK  
Co-Chair



WONG MAY-LYN  
Co-Chair



ERIC LEE



PAULLIM



CYNTHIA TAN



ZUBIN DARUWALLA



JIM LEE



ALICIA TAN



LIM BOON HONG



RICHARD YAP



GUILLAUME SACHET



**DYSLEXIA ASSOCIATION OF SINGAPORE**  
*Empowering people who learn differently*

### PROGRAMME / SERVICES COMMITTEE

#### Terms of Reference<sup>1</sup>

#### Scope:

The DAS Group that covers Dyslexia Association of Singapore and its subsidiaries DAS International and DAS Academy.

1. The Committee should ensure that its operations and programmes are directed towards achieving its objectives.
2. The Committee should ensure that the outcomes of each programme are clearly defined.
3. The Committee should regularly update Board on the progress of its programmes and services.
4. The committee should ensure that management develops evaluation systems that measures the effectiveness of its programmes and that the outcomes are in line with its mission and objectives.

#### Quorum

The quorum shall be  $\frac{1}{2}$  of the Committee membership or at least two (2) members of the Committee, whichever is higher. In the absence of the Committee Chair, the remaining members present shall elect one of the members to chair the meeting.

<sup>1</sup> The updates were discussed and approved during the Board meeting on 17 Aug 2024.

## **Term Limits**

The Committee shall be appointed by the Board for a one (1)-year term. During the term, new members can be added. At the end of each term, the whole Committee steps down. The exiting Committee members may be re-appointed by the Board for another term.

The Programme & Services Committee Chairman shall not hold the same office for more than three consecutive years. However, the outgoing Committee Chairman may be reappointed with the approval of the Board.